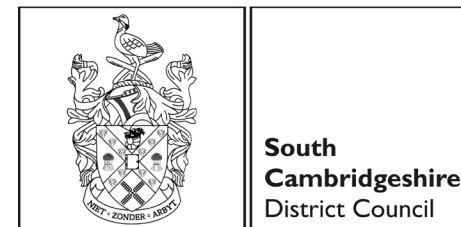


SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

FORWARD PLAN FROM 2 NOVEMBER 2009 – 28 FEBRUARY 2010

This Plan contains matters which the Leader of the Council believes either will be considered by Council and / or Cabinet or be subject to Key Decisions by Portfolio Holders and Officers.



The Decision Makers

The members of the Council's executive are:

Leader of the Council

Councillor Ray Manning

Portfolio Holders

Deputy Leader and Finance and Staffing

Councillor Simon Edwards

Environmental Services

Councillor Mrs Sue Ellington

Housing

Councillor Mark Howell

New Communities

Councillor Dr David Bard

Planning

Councillor Nick Wright

Policy and Performance

Councillor Tim Wotherspoon

Sustainability, Procurement and Efficiency

Councillor Tom Bygott

Where a decision is recorded as to be made by the Cabinet, its membership includes all of the above. Decisions will be made collectively by those members of the Cabinet present at the relevant meeting.

Where a decision is recorded as to be made by an individual councillor, the decision will be made in their capacity as the relevant Portfolio Holder.

Where a decision is recorded as to be made by an officer, the name and title of that person will be stated.

Where a decision is recorded as to be made by Council, the decision will be made collectively by those present of all 57 councillors, sitting as the full Council.

Contact Information

To contact an officer, send an e-mail to forename.surname@scams.gov.uk or call 03450 450 500 and ask to speak to that officer.

Key and other decisions expected to be made, and issues to be considered during the four months from 2 November 2009

| Issue Key Decision? | Decision Maker | Timetable | Consultations | Portfolio Holder and Contact Officer | Documents submitted to the decision maker |
|---|---------------------------------------|--|--|---|--|
| Integrated Business Monitoring Report and Update on Financial Position 2009/10: Second Quarter Non-Key | Cabinet | 12 November 2009 | | Finance and Staffing Portfolio Holder, Policy and Performance Portfolio Holder Ian Salter, Performance Information Officer, Adrian Burns, Head of Accountancy, Graham Smith, Best Value and Management Accountant | Report |
| Gypsy and Traveller Community Strategy Key | Cabinet | 12 November 2009 | 12-week public consultation (to 21 October 2009) | Housing Portfolio Holder Paul Williams, Equality and Diversity Officer | Report and Draft Strategy |
| Appointment of Member Champion for Children Non-Key | Cabinet | 12 November 2009 | | Leader of Council | Verbal report |
| Housing Services Review | Cabinet Council (for financial | 12 November 2009 26 November 2009 | | Cllr Mark Howell | Report |

| Issue Key Decision? | Decision Maker | Timetable | Consultations | Portfolio Holder / Contact Officer | Documents submitted to the decision maker |
|--|--|--|---|--|---|
| Key | implications) | | | Stephen Hills, Corporate Manager, Affordable Homes | |
| Waste & Recycling Strategic Review Key | Cabinet Council (for financial implications) | 12 November 2009 26 November 2009 | Strategic Waste & Recycling Review Task & Finish Group | Environmental Services Portfolio Holder Dale Robinson, Corporate Manager, Health & Environmental Services | Report |
| Gambling Policy Review Key | Leader of Council Council | 12 November 2009 26 November 2009 | Licensing Committee & Portfolio Holder, 23 October 2009 | Environmental Services Portfolio Holder Myles Bebbington, Licensing Officer | Report and Revised Policy Recommendation of the Leader |
| Future Savings Proposals Key | Cabinet Council | 12 November 2009 26 November 2009 | | Leader of Council Alex Colyer, Executive Director, Corporate Services | Report |
| Council Meeting Schedule 2010/11 Non-Key | Council | 26 November 2009 | | Chairman of Council Richard May, Democratic Services Manager | Report |

| Issue Key Decision? | Decision Maker | Timetable | Consultations | Portfolio Holder / Contact Officer | Documents submitted to the decision maker |
|--|-----------------------|------------------|--|---|--|
| Review of the Constitution Non-Key | Council | 26 November 2009 | Constitution Review Working Group, 3 November 2009 | Chairman of Council Richard May, Democratic Services Manager | Working Group report and recommendations |
| Local Government Framework (LDF) - Site Specific Policies Development Plan Document (DPD) - Adoption Key | Council | 26 November 2009 | New Communities Portfolio Holder, 6 October 2008 | New Communities Portfolio Holder Keith Miles, Planning Policy Manager | Report and DPD |
| Review of Medium Term Financial Strategy Non-Key | Council | 26 November 2009 | Scrutiny & Overview Committee, 5 November 2009 | Finance and Staffing Portfolio Holder Alex Colyer, Executive Director, Corporate Services | Recommendation of Cabinet |
| Setting of Council Tax Base Key | Chief Finance Officer | December 2009 | | Finance and Staffing Portfolio Holder Alex Colyer, Executive Director, Corporate Services | Report |
| Response to | Planning Portfolio | December 2009 | | Planning Portfolio | Report and draft |

| Issue Key Decision? | Decision Maker | Timetable | Consultations | Portfolio Holder / Contact Officer | Documents submitted to the decision maker |
|--|-----------------------|------------------|--|--|--|
| consultation on the A14 Draft Orders Key | Holder | | | Holder Gareth Jones, Corporate Manager, Planning & Sustainable Communities, Keith Miles, Planning Policy Manager | response |
| Youth Participation Strategy Key | Cabinet | 10 December 2009 | Scrutiny & Overview Committee, 3 December 2009 | New Communities Portfolio Holder Susannah Harris, Community Development Officer | Report and Strategy |
| Capital & Revenue Estimates for Staffing & Central Overhead Accounts 2010/11 Non-Key | Cabinet | 10 December 2009 | Scrutiny & Overview Committee, 3 December 2009 | Finance and Staffing Portfolio Holder Peter Harris, Principal Accountant (General Fund and Costing) | Report and Estimates Book |
| Local Development Framework Annual Monitoring Report 2008-09 Key | Cabinet | 10 December 2009 | | New Communities Portfolio Holder Keith Miles, Planning Policy Manager | Report |
| Provisional Local | Cabinet | 10 December 2009 | | Finance and Staffing | Report and draft letter |

| Issue Key Decision? | Decision Maker | Timetable | Consultations | Portfolio Holder / Contact Officer | Documents submitted to the decision maker |
|--|-------------------------------------|---------------------------------------|---|---|---|
| Authority Finance Settlement 2010/11 - 2012/13 - Response Non-Key | | | | Portfolio Holder Adrian Burns, Head of Accountancy | of response tabled at meeting, subject to date of announcement of the settlement |
| Local Development Framework (LDF) - Gypsy and Traveller Development Plan Document (GTDPD) – results of the consultation process Key | New Communities Portfolio Holder | January 2010 (date to be arranged) | Senior Officers GTDPD Member Reference Group Public Consultation | New Communities Portfolio Holder Jonathan Dixon, Principal Planning Policy Officer (Transport) | Report |
| New Communities Organisational Review Key | Cabinet | 14 January 2010 | | Finance and Staffing Portfolio Holder Jo Mills, Corporate Manager, New Communities | Report |
| Cabinet Meeting Schedule 2010/11 Non-Key | Cabinet | 14 January 2010 | Portfolio Holders and Chairmen of all Committees | Leader of Council Maggie Jennings, Democratic Services Officer | Report |
| Community Transport Plan 2010-2020 | Cabinet | 14 January 2010 | | Planning Portfolio Holder | Report and Plan |

| Issue Key Decision? | Decision Maker | Timetable | Consultations | Portfolio Holder / Contact Officer | Documents submitted to the decision maker |
|--|-----------------------|------------------------------------|---|---|--|
| Non-Key | | | | Gemma Barron, Partnerships Manager | |
| Addressing the Economic Downturn - Quarterly report Non-Key | Cabinet | 14 January 2010 | | Planning Portfolio Holder Cllr Mervyn Loynes, Champion to the Cabinet for Business and Employment Nicole Kritzinger, Economic Development Officer | Report |
| Integrated Business Monitoring Report and Update on Financial Position 2009/10: Third Quarter Non-Key | Cabinet | 14 January 2010 | | Finance and Staffing Portfolio Holder, Policy and Performance Portfolio Holder Adrian Burns, Head of Accountancy, Ian Salter, Performance Information Officer, Graham Smith, Best Value and Management Accountant | Report |
| Fringe Sites Joint Development Control Committee - Review of | Cabinet Council | 14 January 2010 28 January 2010 | Subject to in-principle support of the Cambridge City and | New Communities Portfolio Holder | Report and revised site plans |

| Issue Key Decision? | Decision Maker | Timetable | Consultations | Portfolio Holder / Contact Officer | Documents submitted to the decision maker |
|--|------------------------|--|--|--|---|
| Site Boundaries Non-Key | | | Cambridgeshire County Councils | Jane Green, Major Developments Manager | |
| Members' Allowances for 2010/11 Non-Key | Council | 28 January 2010 | Independent Remuneration Panel (IRP) | Leader of Council Maggie Jennings, Democratic Services Officer | Report including recommendations from the Independent Remuneration Panel |
| Housing Revenue Account (HRA) Business Plan Key | Cabinet Council | 11 February 2010 25 February 2010 | Housing Portfolio Holder | Housing Portfolio Holder Stephen Hills, Corporate Manager, Affordable Homes | Report and Business Plan |
| Housing Rents and Service Charges Key | Cabinet Council | 11 February 2010 25 February 2010 | | Housing Portfolio Holder Gwynn Thomas, Principal Accountant (Housing) | Report |
| Capital & Revenue Estimates, Council Tax, Prudential Indicators & Review of Medium Term Financial Strategy | Cabinet Council | 11 February 2010 25 February 2010 | | Finance and Staffing Portfolio Holder Alex Colyer, Executive Director, Corporate Services, Adrian Burns, | Report |

| Issue Key Decision? | Decision Maker | Timetable | Consultations | Portfolio Holder / Contact Officer | Documents submitted to the decision maker |
|---|------------------------|--|---|---|--|
| Key | | | | Head of Accountancy | |
| Community Safety 3- year Rolling Plan - Refresh Key | Cabinet Council | 11 February 2010 25 February 2010 | Crime & Disorder Reduction Partnership, January 2010 | Leader of Council Philip Aldis, Community Safety Officer | Report and Plan |
| Swavesey Byways Rate Non-Key | Council | 25 February 2010 | Swavesey Byways Advisory Group | Environmental Services Portfolio Holder Pat Matthews, Drainage Manager | Report and recommendation from the Swavesey Byways Advisory Group |
| Local Development Framework (LDF) Statement of Community Involvement Key | Council | 25 February 2010 | New Communities Portfolio Holder, 1 October 2009 | New Communities Portfolio Holder Keith Miles, Planning Policy Manager, Alison Talkington, Senior Planning Policy Officer | Report and Statement |